

Colchester Parks & Recreation Commission

April 7, 2014

Town Hall, Room 3

7:00 p.m.

Members Present: S. O'Leary, L. Dimock, N. Kaplan, C. Ferrante, L. Stephenson, T. Loskant, and K. Moody

Members Absent: E. Kundahl and D. O'Brien

Others Present: Peter Kupczak, Paula McDowell, John Sawchuck, Denise Mizla, Marty Gordon, Rob Fuller and Michael Violand

1. **Call to Order:** Chairman O'Leary called the meeting to order at 7:01 p.m. Chairman O'Leary requested a motion to move Agenda item #10 to item #6 and renumber remaining items accordingly. T. Loskant **MOTIONED**, **SECONDED** by C. Ferrante. All members present voted in favor. **MOTION CARRIED.**
2. **Additions to the Agenda:** None
3. **Citizen's Comments:** None
4. **Acceptance of the March 3rd, 2014 Regular Meeting Minutes:** N. Kaplan **MOTIONED** to approve the minutes of the March 3rd, 2014 meeting, **SECONDED** by C. Ferrante. S. O'Leary and T. Loskant abstained. All other members present voted in favor. **MOTION CARRIED.**
5. **Reading of Correspondence:** S. O'Leary reported M. Kennedy offered her official resignation from the commission. This will leave one alternate position open.
6. **Discussion and Possible Action on Donor for Life Flag:** Chairman O'Leary explained that P. Kupczak has requested to again fly a Donor for Life flag from April 14th – April 25th in front of the Town Hall to raise awareness for the need for organ donors. Chairman O'Leary stated he will contact the Veteran's groups to make them aware of the dates for the Donate for Life flag flying. The flag will be raised at 9am on April 14th with a small ceremony. C. Ferrante **MOTIONED** to approve the request for flying the Donor for Life flag from April 14th to 25th. **SECONDED** by L. Stephenson. All members present voted in favor. **MOTION CARRIED.**
7. **Committee Reports:**
 - **Facilities:** No report
 - **Finance/Administration:** No report
 - **Programs:** No report
 - **BOS Liaison:** D. Mizla reported that the budget has been sent to a town meeting scheduled for April 23rd at 7pm. The budget referendum is scheduled for May 6th.
 - **BOF Liaison:** Not Present
 - **BOE Liaison:** Not Present
8. **Discussion and Possible Action on RFP for Concessions at the Rec Plex:** C. Hancin reported one bid was submitted by John Sawchuck. John Sawchuck was present and available for questions. Discussion was had including hours of operation and date of opening. Concerns were raised about large events and additional vendors. J. Sawchuck acknowledged the necessity to work with all parties involved in any large special event. M. Kaplan **MOTIONED** to approve Sawchuck's bid for Concessions at the Rec Plex. **SECONDED** by C. Ferrante. All members present voted in favor. **MOTION CARRIED.**

RECEIVED
COLCHESTER, CT
APR 11 AM 10:01
ANNY A. DRAY
TOWN CLERK

9. **Discussion and Possible Action on Endorsement for Colchester Hayward Fire Slow Pitch Softball League:** Marty Gordon and Rob Fuller presented information about the league. They are requesting only 5 dates for games. Discussion was had. L. Stephenson **MOTIONED** to approve the endorsement application of the Colchester Hayward Fire Slow Pitch Softball League. **SECONDED** by T. Loskant. All members present voted in favor. **MOTION CARRIED.**

10. **Discussion and Possible Action on Sport League Reservation Process - Fall:** Chairman O'Leary requested members review field requests from J. Blumberger from Colchester Youth Soccer for August. C. Hancin stated she is requesting a written policy for the Parks & Recreation office to follow when conflicts are not resolved among the leagues. Discussion was had discussing the problems and possible remedies. Increased field use requests and overlapping primary seasons are areas of concern. All were in agreement that conflicts should be resolved at the sports council level when possible. Colchester Youth Soccer will need to attend the next Sports Council Meeting to review the scheduling requests for August. C. Hancin will obtain information from other towns on their field use policies.

11. **Recreation Supervisor's Report:** Recreation Supervisor's report was presented for review. Report stated that Winter 2 sessions have begun with good enrollment numbers for youth tennis, Co-Rec Volleyball had increased participation, additional night of pick-up basketball well received. New York on Your Own for May 3rd is full, trying to add another bus. Day Camp/Kindercamp interviews were conducted for counselor positions, offers have been made, CIT program promotions have begun. Grant submitted to Colchester Lions and campership requests were inserted in the CBA monthly newsletter. C. Ferrante **MOTIONED** to approve the Recreation Supervisor's Report. **SECONDED** by N. Kaplan. All members present voted in favor. **MOTION CARRIED.**

12. **Recreation Manager's Report:** C. Hancin presented report for review. Spring permits have been entered and approved, sponsorship packets for summer events have been sent out, a few grants have been submitted. Entered into a partnership with SECT Recreation Departments for new community program, Summer Connection book will come out on May 30th, Civic Orchestra summer concert May 17th at the Federated Church. Dog Park Committee preparing for Easter Egg Hunt which moved to the Town Green for more space and visibility, Community Theater changed summer workshop to July 7-18 with show on July 19th. C. Hancin reviewed the budget and reported on new cuts to original proposal. Encouraged everyone to vote. C. Ferrante **MOTIONED** to approve the Recreation Manger's Report. **SECONDED** by L. Stephenson. All members present voted in favor. **MOTION CARRIED.**

13. **General Comments:** Chairman O'Leary passed along information from Commission Member E. Kundahl concerning Senate Bill 443. This Bill if passed, will extend the ban on the use of lawn care pesticides at schools to grades nine to twelve, and extend the prohibition to parks, playgrounds, athletic fields and municipal greens. Organics are cost prohibitive. Senator Linares can be reached at 860-240-0529 if inclined to provide public input on the Bill.

14. **Adjournment:** C. Ferrante **MOTIONED** to adjourn the meeting, **SECONDED** by L. Stephenson. All members present voted in favor. **MOTION CARRIED.** Chairman O'Leary adjourned the meeting at 8:42 p.m.

Respectfully submitted,
Lynette Dimock
Parks & Recreation Secretary